

## TITLE IV: THE EXECUTIVE BRANCH

### Chapter 400 Presidential Appointments

- 400.1 All appointments to the Cabinet, Student Senate, Judicial Branch, Election Commission, and Regional Campus Coordinator positions shall be made by the Student Body President.
- 400.2 All applicants for Student Government positions shall have proper eligibility clearance as outlined in Title X.
- 400.3 Appointments and the Senate
- A. All appointments made by the Student Body President, requiring a confirmation by the Student Senate, must be read into Senate minutes by the Student Body President or his or her designee at least one (1) week prior to consideration by the Senate.
  - B. Each presidential appointee must be present and available for questioning at the Senate meeting in which they are to be considered by the Senate.
  - C. The Student Body President, or their designee, shall announce all appointments, for consideration by the Student Senate, before the Student Senate, at its regular meeting. The Student Body President shall, in memorandum form, submit a written list of all appointments made to the Elections and Appointments Chair, Speaker of the Senate, and the Senate President Pro Tempore. The receipt of the memorandum shall constitute verification of the date of appointment.
  - D. In the event that an Election Commissioner voluntarily resigns during an election period, Title IV, Chapter 400.3, Section A will be waived strictly for the appointment and confirmation of an Election Commissioner.
- 400.4 After Senate Confirmation, all appointees shall take the "Oath of Office" as administered by the Chief Justice of the Judicial Council or by another Justice if the Chief Justice is unavailable. The Chief Justice or the Student Body President shall notify the office of the Speaker of the Senate, immediately and in writing, as to the time and date of the administration of the "Oath of Office".
- 400.5 The President may remove appointees to Executive offices at will, unless otherwise specified in the Constitution. The President may not remove appointees to legislative or judicial offices. This may be done only through regular impeachment or recall procedures.
- 400.6 On a monthly basis, an advertisement shall be placed in the primary campus newspaper stating that the Student Government Association website contains all newly-confirmed and unoccupied appointed positions, and the person(s) to contact regarding vacancies. The Student Body President, or their designee, shall ensure publication of said advertisement.

**Chapter 401 President's Cabinet**

- 401.1 The President's Cabinet shall be composed of the following:
  - A. The Attorney General
  - B. The Judicial Advisor
  - C. The Comptroller
- 401.2 The Student Body President and Vice-President shall publish, and report to senate, a list of all Executive Cabinet positions, along with their duties and responsibilities as according to chapter 405.2, by the Friday following the swearing in of the President and Vice-President.
  - A. In the event there is no regularly scheduled Student Body Senate meeting the week of presidential swearing in, the President-elect may do so any time prior.
- 401.3 The Student Body President may, at any time, eliminate or modify the duties of any Cabinet office, but may not contravene the statutorily prescribed duties of the Attorney General, the Comptroller, and the Judicial Advisor.
- 401.4 Additional deputies, assistants, and committees may be appointed by the Student Body President whenever deemed necessary.

## Chapter 402 The Attorney General

### 402.1 The Attorney General shall

- A. Be the advisor to the President pertaining to any matters involving the Constitution of the Student Body of the University of Central Florida, Student Body Statutes, Senate Rules, and related legislation.
  
- B. Issue opinions on the Constitution of the Student Body, Student Body Statutes, and rights and responsibilities to any member of the student body, who shall, in writing, request such an opinion.
  1. Formatting for opinions is as follows:
    - i. Address the opinion to the individual(s) who requested the opinion.
    - ii. Include the question or matter at hand.
    - iii. Include the wording of any relevant considerations or citations.
    - iv. Provide an unbiased examination of the material.
    - v. Present a clear and concise conclusion and answer to the question(s).
  2. Opinions must be signed, time-stamped, and posted in the Student Government Office on the Main Campus (Orlando), and made available on the Student Government Website.
  
- C. Be responsible for undertaking statutory revisions, as follows:
  1. Conduct a continuing study of the Student Body Statutes for the purpose of controlling their number, bulk, and clarity.
  2. Facilitate correction and proper identification by statutory number and subject matter.
  3. Prepare and submit to the Student Body Senate, recommendations for the revision of the Student Body Statutes.
  4. Revise the Constitution of the Student Body of the University of Central Florida and the Student Body Statutes to the members of the Student Body Senate and any other necessary party. The Attorney General shall also submit a revised copy of the changed Constitution or Statute to the Director of Communications for publication on the Student Government website.

5. Have access to all original legislation pertaining to the amendments of the Constitution of the Student Body of the University of Central Florida and the Student Body Statutes.
  6. Ensure that the responsibility outlined in 403.3.D be accomplished by the first (1st) of every month.
  7. Confirm to the Student Body Senate by the third Senate meeting of the Summer semester that all provisions of Statute 403.3 have been complied with as of the date of the Attorney General's report.
  8. Correct grammatical, typographical, and like errors without the consent of the Student Body Senate.
- D. Assist in the investigation of facts and evidence in a case involving violations of the Golden Rule, upon request from the Senior Student Affairs Officer or designee. In the absence of the Judicial Advisor, the Attorney General shall be available for the explanation of the rights and procedures to a student (refer to The Golden Rule).
- E. Present the facts and evidence in a case to the Judicial Council or any other judicial boards as the Senate may deem to establish.
- F. Represent Student Government in cases where Student Government is a party.
- G. Remain neutral and not act in a partisan manner in conducting accurate compositions for their opinions.
- H. Review all new Student Organization Constitutions and forward said recommendation to the Student Body President. The Attorney General shall be granted the power to review and revise SGA Agencies' and Student Organizations' rules and regulations concerning intra-university competitions.
- I. Not be actively identified with any candidate/ticket or campaign for Student Government elective office, nor act in a partisan manner.
- J. Be responsible for educating Student Government Agents on all provisions and changes to the Sunshine Act and Public Records Act through measures including, but not limited to, creating and updating a manual describing these provisions as they relate to Student Government Agents.
- K. Assume the roles of the Judicial Advisor unless the Judicial Advisor position is devolved into another office at the will of the Student Body President.

**Chapter 403      The Judicial Advisor**

403.1      The Judicial Advisor shall

- A. Aid the student by rendering informed advice concerning the proceedings, charges, options, and possible outcomes in any pertinent hearing.
- B. Ensure that the student is completely and thoroughly informed of all of their rights and responsibilities granted by the Constitution of the Student Body of the University of Central Florida, the Golden Rule, the Student Body Statutes, the adjective law of the Judicial Council (or other appropriate hearing agents), and by the Constitution of the State of Florida and of the United States of America.
- C. Aid the student in preparing a response to the charges rendered in any pertinent hearings.
- D. Work in close cooperation with the Senior Student Affairs Officer or designee, with their mutual mandate to protect the student's rights.
- E. Be available to appear with, advise, and assist all students appearing before the Senior Student Affairs Officer or designated representative(s), whether in a formal or an informal proceeding.
- F. Be available to advise all students appearing before the Judicial Council, or other hearing agent established by the Constitution of the Student Body of the University of Central Florida or Student Body Statutes, in any action or disciplinary hearing.
  - 1. Should the Judicial Advisor deny the request of the student, they must submit, in written form, and file a copy of the denial with the Presidential Secretary.
- G. Only serve students in an advisory capacity, upon the request of the student. The student shall be their own representative.
- H. Not act as or assume the legal privileges and prerogatives of an attorney in any capacity.
- I. Remain neutral and not act in a partisan manner during election periods while acting in the scope of statutorily prescribed duties.

**Chapter 404      The Comptroller**

The Comptroller shall be the chief financial officer of the Student Senate and of Student Government in general. An extensive list of the duties of the Comptroller may be found in Title VIII The Finance Code.

**Chapter 405 Responsibilities of the Student Body President**

The Student Body President shall be bound to the execution of any project, program, service or action under the Student Body President's jurisdiction that has been consummated by the Student Body Senate and the Student Body President by means of a Bill or Special Act signed by the appropriate authorities.

**Chapter 406 Presidential Vetoes**

Vetoes of all Legislation

- A. The Student Body President shall be required to submit a typed explanation of all presidential vetoes to the Student Senate.
- B. The veto message shall contain specific reasons why the Student Body President vetoed the above referenced document.
- C. The Student Body President shall have a maximum of seven calendar days from the date of the veto to submit the veto message to the Student Senate.

The Student Body President shall forward a copy of the above mentioned veto message to each Senator's SGA email account and post the veto message in the Senate Workroom.

**Chapter 407 Diversity Training**

- 407.1 All Executive Branch officials are required to attend a diversity training session hosted by the Office of Diversity Initiatives. The diversity training session shall be scheduled by the President or designee, to be held within the first four (4) weeks of the fall semester, unless already having fulfilled this requirement in the current fiscal year.
- 407.2 Absence from the scheduled diversity training session may be expunged by the President.

**HISTORY:**

BILL 08-69 (10/07/76) BILL 10-43 (05/25/78) BILL 11-04 (11/16/78) BILL 11-12 (11/20/78)  
BILL 11-90 (07/19/79) BILL 15-59 (06/02/83) BILL 16-11 (11/08/83) BILL 16-31 (12/09/83)  
BILL 16-26 (02/02/84) BILL 16-63 (05/30/84) BILL 16-69 (08/23/84) BILL 17-12 (01/08/85)  
BILL 17-12 (01/17/85) BILL 17-22 (02/12/85) BILL 18-07 (11/12/85) BILL 18-23 (04/03/86)  
BILL 18-40 (07/03/86) BILL 19-19 (01/15/87) BILL 19-21 (01/15/87) BILL 19-37 (03/26/87)  
BILL 19-43 (04/09/87) BILL 19-55 (06/07/87) BILL 19-68 (07/26/87) BILL 20-07 (11/10/87)  
BILL 20-37 (02/23/88) BILL 20-82 (07/19/88) BILL 20-83 (07/19/88) BILL 21-16 (01/10/89)  
BILL 21-41 (02/21/89) BILL 22-19 (01/18/90) BILL 24-46 (03/26/92) BILL 25-07 (10/29/92)  
BILL 25-42 (04/08/93) BILL 25-44 (04/15/93) BILL 26-09 (12/02/93) BILL 26-41 (03/24/94)  
BILL 27-24 (01/19/95) BILL 28-24 (01/25/96) BILL 31-33 (06/30/99) BILL 31-84 (09/21/99)  
BILL 31-112 (10/11/99) BILL 32-20 (02/28/00) BILL 34-03 (06/03/02) BILL 35-57 (06/02/03)  
BILL 37-59 (04/22/05) BILL 38-02 (10/27/05) BILL 38-37 (02/28/06) BILL 39-21 (02/21/07)  
BILL 39-26 (02/21/07) BILL 39-51 (03/29/07) BILL 40-36 (02/07/08) BILL 40-37 (02/07/08)  
BILL 41-19 (11/13/08) BILL 41-35 (02/09/09) BILL 42-15 (01/29/10) BILL 42-59 (04/12/10)  
BILL 42-69 (04/27/10) BILL 43-52 (03/29/11) BILL 43-71 (04/14/11) BILL 43-118 (10/07/11)  
BILL 43-110 (9/22/11) BILL 45-139 (09/10/13) BILL 47-70 (05/12/15) BILL 48-106 (9/23/16)  
BILL 50-13 (12/7/17) BILL 50-77 (04/19/18) BILL 50-102 (07/31/18)

