

University of Central Florida Student Government Association



A&SF Budget Committee Student Government Association

Pensacola Board Room (SU 222)
December 2nd, 2013
4:00 PM

MEETING MINUTES

- I. Call to Order- **4:03 PM**
- II. Roll Call & Verification of Quorum-

PRESENT	ABSENT
Chair Wojkiewicz	
Vice Chair Bayes	
	President Westbrook
Vice President Kahn (4:17PM)	
Speaker Graham	
CRT Chair Gomez	
<i>FAO Vice Chair Benbow</i>	
ORC Chair Rice	
	Senator Patz
Senator Sena	
Senator Theiss	
Student-At-Large Larson	
Student-At-Large Torres	
BoSD Chair Laverdiere	
Committee Alternate Raymond	

- III. Approval of the Minutes-MTA; GC
- IV. Approval of the Agenda- MTA; GC
- V. Announcements from the Chair-
 - a. All eligible organizations have submitted their budget request packets. Some have errors and they have chance to fix it. Some people messed up with the formula, so their numbers were incorrect, but that has been addressed. Ultimately VUCF, MSC, and ASF were given an extension to make corrections, but they've now all been resubmitted. All packets have now been given to ASF to review. Preliminary 18.4 million has been requested against

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A&SF Chair Wojkiewicz
sga_asf@ucf.edu
407.823.4719

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17.5 million we actually have. We will have to cut a significant amount in the winter break hearings.

- b. I have updated communications page, and I will post the minutes on the committee's webpage rather than email them out to everyone.
- c. This will be a brief meeting and we will go through procedures and take care of absences in miscellaneous business.
- d. Sena: Where is the ASF website?
 - i. Chair: Can be found on the SGA website under the "Records" tab and then under "SGA Committees".

VI. Announcements from Committee Members-None

VII. Announcements from Non-Committee Members-None

VIII. Old Business-None

IX. New Business-

- a. Budget Hearing Procedure Review:
 - i. Hearings are there to give an opportunity for organizations to present on requests so that they may provide more details about their organization, and what they are requesting.
 - ii. General overviews of what presenting groups are supposed to do.
 - 1. Similar to senate in format of questioning and debate
 - 2. Presenting groups will have between 15 and 60 min for presentations, committee questioning, and committee debate.
 - 3. Two documents that the committee will be working with- Budget Request Packet and the Budget Summary.
 - a. I've taken each packet and compiled everything into the Budget Summary.
 - b. Form 2 shows how everything translates from the other forms.
 - i. Rice: Will we have budget request on hand at the meetings so we can see it real time?

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1. Chair: You'll have everything ahead of time but we will edit in real time, and I will control that during the meeting.
- c. How the approval procedure works.
 - i. Committee must approve each line in the budget summary line by line.
 1. Sena: Will they have to explain each line?
 - a. Chair: Yes you'll have copy of their budget request packet and they will be speaking on everything contained in it and why they are requesting it.
 - b. Sena: Will it be hardcopy?
 - i. Chair: All electronic.
 - ii. Cite specific portions of what you want to cut on the floor.
 - iii. I will make sure you know where we are at in the budget so that we may avoid confusion.
 - iv. If you amend a budget line, you still have to approve the line as a whole.
 - v. Subtotal lines such as those contained within CAB's Budget Request Packet do not need to be approved.
 - vi. Motion overview for those who have not been in senate.
 1. Chair: Does everyone understand the motion? I met with some of the committee members to review this.
 - a. GC: Yes
 - vii. Philosophy summary of the committee.

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1. Chair: We have to keep in mind the big picture. Prioritize debate and review materials before hearings start, because we have limited time.
2. Budget doesn't have to be balanced the first time around because you don't know how everything else will play out.
 - a. After organizations are done presenting, then we will go back and balance
3. When they're first presenting, really look at what they are asking for and the merit of it.
4. Monday and Tuesday we have presentations all day. Wednesday after lunch we have the entire afternoon to call back organizations we've seen to address any concerns.
5. Everyone on committee will get a USB drive with all the info on them along with budget as a whole.
 - a. Please come pick this up next week and overlook request going in to the budget hearings.
 - i. Preferable to not waste time when we first start.
6. Raymond: With proposed fee increases, will things change?
 - a. Chair: \$17.5 million is with fee increase. Generally that is how it is done but if the fee increase was not

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passed or decreased then we would go back and change.

7. Kahn: When it come to the point that we have to cut budgets, look at what has the most impact on this campus and student programming. You're thinking beyond your personal preference to help the student body as whole.
8. Breakfast and lunch will be provided all 3 days. We will be in Cape Florida Ballroom on the 3rd floor of the Student Union.
 - a. We will have media there.
 - b. Sena: will it be live streamed?
 - i. Chair: Yes
 - c. Kahn: Dress professionally since media will see us and we will be dealing with directors, student leaders, and administrators.

X. Member Discussion-

- a. Graham: Make sure you are very careful with what you talk about on your phone since anything you do on your phone during the meeting could be subject to public records request. Stay off Facebook, espn, etc...
 - i. Chair: Bring your computers for all 3 days of budget hearings along with your flashdrive.

XI. Miscellaneous Business-

- a. Absences
 - i. 10/31: Patz had a 1/2 absence and he also had it excused from senate. This is excused.

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- ii. 10/31: Theiss missed the meeting and provided no excuse email. This will go unexcused.
- iii. Kahn: Cant miss two, correct?
 - 1. Chair: You can miss two but no more. At large and senators on committee would be removed. Chair would pursue action against others.
- iv. Gomez: Is this for the semester or the whole year?
 - 1. Chair: Whole time on committee.

XII. Final Roll Call-

PRESENT	ABSENT
Chair Wojkiewicz	
Vice Chair Bayes	President Westbrook
Vice President Kahn	
Speaker Graham	
CRT Chair Gomez	
<i>FAO Vice Chair Benbow</i>	
<i>ORC Vice Chair Cash</i>	Senator Patz
Senator Sena	
Senator Theiss	
Student-At-Large Larson	
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BoSD Chair Laverdiere	
Committee Alternate Raymond	

XIII. Adjournment- **4:35 PM**

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